



THE CANADIAN
BAR ASSOCIATION

60 Tips in 60 Mins

Pascale Daigneault
Dan Pinnington
Richard Ferguson
Dominic Jaar
David J. Bilinsky

Build a Business Plan...

- and a marketing plan, budget and technology plan.
- Go after the work you want rather than the work you get.
- Use your technology and smarts to your advantage!!



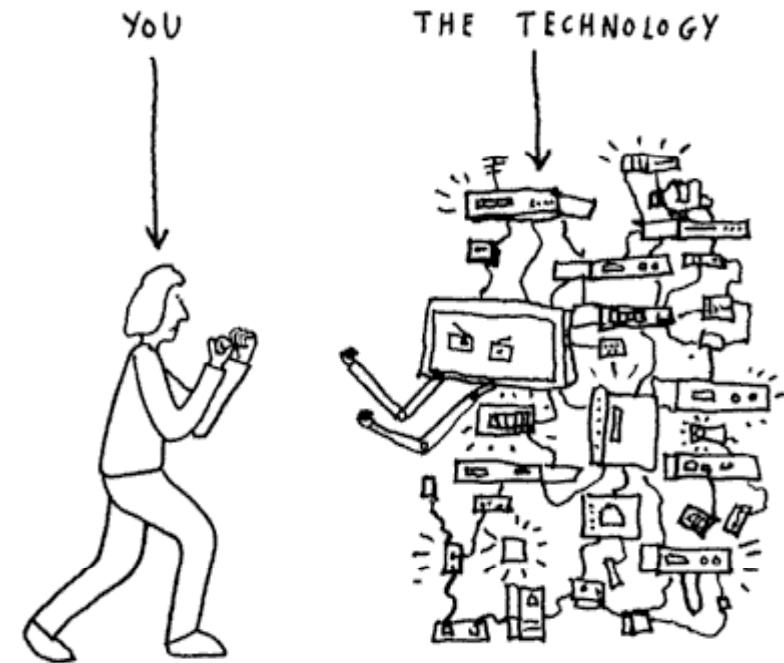


Share with your partners

- Do not duplicate the work and the information
- Sharing your information with your partners is not a loss
- $1+1=2$

Teach IT to your clients

- Bring technologies to them
- You take them to your play yard
- They learn and you offer a value-added service



THE BATTLE WE ALL FACE

Finding Anything

The screenshot shows the Google Canada search results page. At the top, there's a navigation bar with links for Google, Rechercheur, Mes favoris, PageRank, Orthographe, Traduire, and Paramètres. Below that is a menu bar with Web, Images, Maps, News, Video, Gmail, and more. On the right side of the menu bar, the user's email address (flecklaw@gmail.com) and account links (iGoogle, My Account, Sign out) are visible. The main content area features the Google logo with "Canada" underneath it. Below the logo is a search bar with the placeholder "Search Google" and two buttons: "Google Search" and "I'm Feeling Lucky". Underneath the search bar, there are two radio buttons for search scope: one for "the web" and one for "pages from Canada". To the right of the search bar are links for "Advanced Search", "Preferences", and "Language Tools". At the bottom of the page, there are links for "Advertising Programs", "Business Solutions", "About Google", and "Go to Google.com". A small note at the bottom left says "Google.ca offered in: Français".

Toss Your Phone Books

Canada411.ca
by  Yellow Pages®

[Text Size](#) [A+](#) [A-](#) [Help](#) | [Go](#)

[Find a Business in Canada](#) [Find a Person](#)

Name* ?
e.g. J. Smith, or John Smith or 416-412-1000

Location ?
e.g. Toronto, M2L 3V2

[Find](#)

Other Search Options
[By Advanced Search](#)
[Whose Address is This?](#)
[Whose Number is This?](#)
[By Proximity](#)
[Area and Postal Codes](#)

[Find a Map](#)
[Driving Directions](#)

Brought to you by / Presented by

Toss Your Phone Books

Canada411.ca - Windows Internet Explorer

File Edit View Favorites Tools Help

Google hp media server Go Bookmarks 699 blocked ABC Check AutoLink Send to hp media Settings

Norton Phishing Protection on Identity Safe Log-ins

Canada411.ca by Yellow Pages Name? Location? dan pinnington canada Find Other Searches

Text Size A+ A- Help | F11

Home > Standard Search > Results > D & E Pinnington

Pinnington D & E

416-769-5557
108 Evelyn Cres
Toronto, ON M6P 3E1

SHARE TEXT MESSAGE ADD TO FACEBOOK EMAIL A FRIEND
SAVE MY ADDRESS BOOK BOOKMARK PRINT



Map and Directions

2D 3D Road Aerial Bird's eye Benotto St. N.
Runnymede Rd. Ashmore Ave. Gilmour Ave. Evelyn Ave.
Lincoln Ave. Webb Ave. Woodside Ave. Glenwood Ave.
MacGregor Ave. Glenlake Ave. Queen Cres. Rd. Glenhaven Ave.
Ardingly St. Windermere St. Beresford Ave. Elora Rd. ITC-High Park
Microsoft Virtual Earth Colbeck St. 0.5 km
Colbeck St. Microsoft Virtual Earth 2008 Microsoft Corporation NAVTEQ AND

Get Driving Directions to from What's Nearby?

Pinnington D & E
108 Evelyn Cres
Toronto, ON M6P 3E1

What is your departure address?
Select a Saved Location (Create/Edit)

Street* Done

Internet 100%

This screenshot shows a search result for "D & E Pinnington" on the Canada411.ca website. The results page includes a map of Toronto showing the location at 108 Evelyn Cres. Below the map, driving directions are provided to the address. The page is displayed in Internet Explorer.

Finding Businesses



Dial from any phone
1-800-GOOG-411
(1-800-466-4411)

About GOOG-411

Google's new 411 service is free, fast and easy to use. Give it a try now and see how simple it is to find and connect with local businesses for free.

[Learn more](#) - [FAQ](#)



Liked the video? Want to comment or guess who the voice of GOOG-411 is? Post your opinion on our [YouTube page](#).

- 1** Dial 1-800-GOOG-411 from any phone
- 2** State the location and business type
- 3** Connect to the business for free
- 4** Done!

Free competitive information

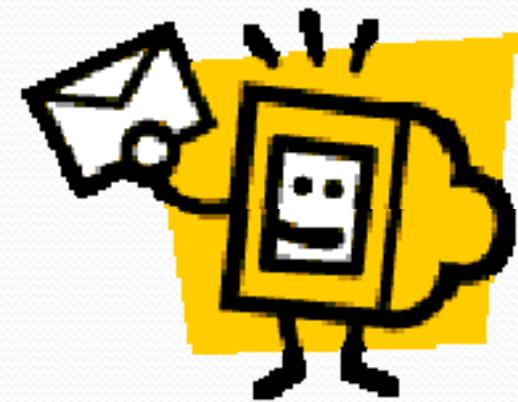
- *Create your own RSS feeds*



- *Be alerted of any important news in your market*

Send Bills by E-Mail!

- Ask your client who should receive your bills and email them directly to them!
- Find out their payment cycle and time the delivery appropriately.
- Speed up the payment cycle!





Give to your clients

- *Give them free advices*
 - In Newsletters
 - On your website
- *Give them access to your opinions / precedents databases*
- *What goes around comes around*

WIKIPEDIA

English

The Free Encyclopedia
2 402 000+ articles

Français

L'encyclopédie libre
603 000+ articles

Deutsch

Die freie Enzyklopädie
785 000+ Artikel

Português

A encyclopédia livre
418 000+ artigos



Español

La encyclopédie libre
380 000+ artículos

Polski

Wolna encyklopedia
625 000+ haset

??
??????
610 000+ ??

Русский

Свободная энциклопедия
305 000+ статей

??

??????
201 000+ ??

Italiano

L'encyclopédia libera
480 000+ voci

search • suche • rechercher • szukaj • ?? • ricerca • zoeken • busca • buscar • поиск
sök • ?? • søk • haku • 모색 • cerca • cuk • căutare • ara • hledání • serčú • keresés

 English

Home | Navigation | Random Page | Comic | Resources | Info

Welcome to Veropedia

5793 Verified articles and counting!

What is Veropedia?

Български

Veropedia opposes the extension of copyright for performers in the European Union.
To support our campaign, [sign here!](#)

Latest Articles

- [vithoba](#)
- [List of first overall NHL draft choices](#)
- [List of members of the Commonwealth of Nations](#)
- [List of IHF World Under-20 Championship medalists](#)
- [List of IHF World Championships medalists](#)
- [Colby Hitman](#)
- [Eric Brewer \(ice hockey\)](#)
- [Trevor Linden](#)
- [Micronesia River Rat](#)
- [Broadway Theater and Commercial District](#)

Today in History - [August 7](#)

- [1572](#) - Birth: Ben Jonson, English dramatist (d. [1637](#))
- [1775](#) - Birth: John Constable, English painter (d. [1837](#))
- [1936](#) - Event: International Surrealist Exhibition opens in [London, England](#).
- [1965](#) - Birth: Joey Santiago, Filipino guitarist ([Pusang](#))
- [1970](#) - Event: After being appointed on [Mar. 15](#), Anna Mae Hays and Elizabeth P. Hoisington officially receive their ranks as [U.S. Army Generals](#), becoming the first females to do so.

What happened on your birthday?

Case Management Still Works Best

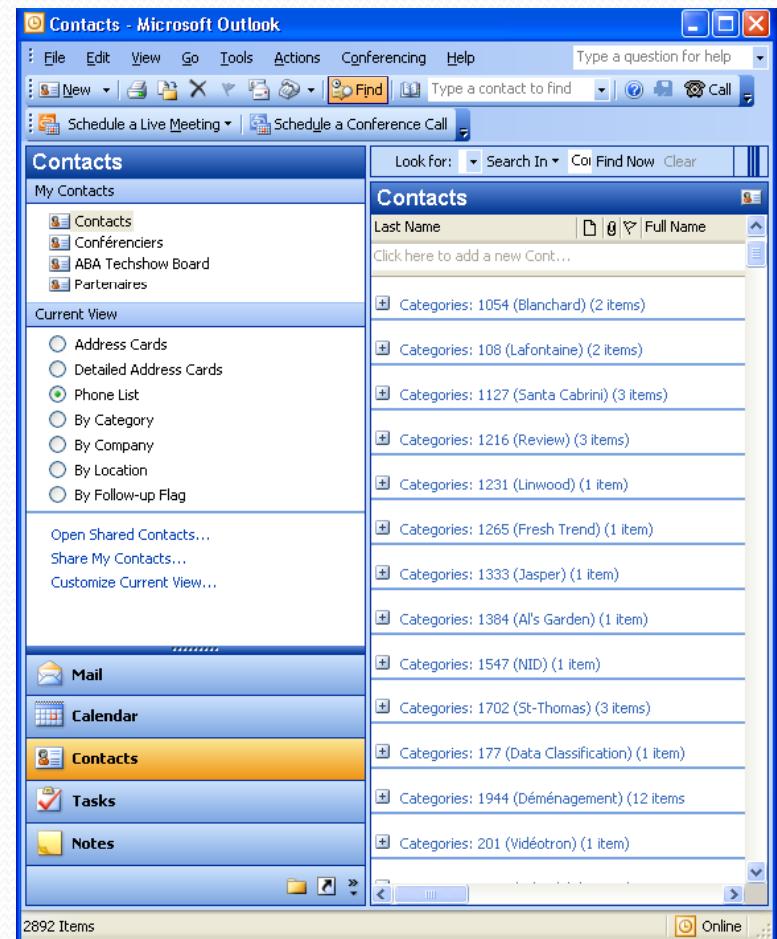
Keeps best track of:

- Calendar
 - Limitations
 - Appointments
- Matters
 - Documents
 - Emails
 - To Dos
 - Notes
 - Time



Be matter-centric

- No need for a sophisticated software
- Outlook can do it all!
- Use the category and contact field and create new calendar, contact lists, etc.



Keep Neat Receipts

Scans , stores and
recognizes

- Receipts
- Documents
- Business Cards



RF

Keep Neat Receipts

NeatReceipts Professional - Receipt Organizer - Copyright © 2003 - 2007

File Edit Image Find Reporting Scan Tools Help Receipts Tax Reports Business Cards Documents Search

Create New Smart Sorting Run Report Email Folder(s) To Scan To PDF Export To Import From Personalize

Scan Find Receipts Advanced Find

Fast Find

11 Folders Displayed

#	Folder Type	Folder Label	Period End	Purpose	Total Amount	Total Reimbursable	Client
1	edit				\$6,737.32	\$0.00	
2	080620 Edit				\$7,977.26	\$0.00	
3	080515 Edit				\$2,755.66	\$0.00	
4	Edit	2008			(\$3,647.03)	\$0.00	
5	Business Expenses - SC	2007			\$182.04	\$0.00	
6	Personal Expenses	2007			\$430.02	\$0.00	
7	Business Expenses - SC	2008			\$96.00	\$0.00	
8	Business Expenses - PC	2007			\$1,411.53	\$0.00	
9	Personal Expenses	2008			\$1,914.02	\$0.00	
					\$23,138.54	\$69.11	

Fast Find

23 Receipts Displayed

#	Tran ID	Vendor	Category	Receipt Date	Payment Type	PST/QST	Amount	Tax Category	Reimbursable
1	Westjet	Airline	6/26/2008	Visa	\$17.08	\$358.75	No Form:Non-deductible	<input type="checkbox"/>	
1		General Retail	6/26/2008	Cash	\$0.00	\$26.00	No Form:Non-deductible	<input type="checkbox"/>	
1	Office Depot	Office Supplies	6/18/2008	Cash	\$1.61	\$33.73	No Form:Non-deductible	<input type="checkbox"/>	
1	Westjet	Airline	6/17/2008	Visa	\$15.31	\$322.00	No Form:Non-deductible	<input type="checkbox"/>	
1	Esso	Fuel/Auto	8/7/2003	Credit Card	\$1.65	\$34.73	No Form:Non-deductible	<input type="checkbox"/>	
1	Green Tea	Meals/Restaurant		Cash	\$3.56	\$74.66	No Form:Non-deductible	<input type="checkbox"/>	
					\$303.25	\$6,737.32		\$0.00	

Information Tabs

User Profile Folder Receipt - Vendor

Street: City: State:

Zip: PO Box: Country:

Phone: Fax: Other:

Google Analytics

- T

Dashboard

[Export](#) [Email](#)

Feb 26, 2008 - Mar 27, 2008
Comparing to: Site [?](#)



735 visits came from 32 countries/territories

Detail Level: [City](#) | [Country/Territory](#) | [Sub Continent Region](#) | [Continent](#) Segment: [Choose...](#)

Optimize your website

- Location, location, location
- Beat the competition, even the big players
- Update frequently
- Get references
- Tag properly

The screenshot shows a Google search results page with the following details:

- Search Query:** e-discovery quebec
- Results:** 1 - 10 sur un total d'environ 19 700 pour e-discovery quebec (0,35 secondes)
- Top Result:** Quebec Case Law - [Traduire cette page]
The Discovery Task Force E-Discovery Guidelines and Resources Page. Canadian E-Discovery Case Law Digest. Model E-Discovery Precedents. Québec Case Law ...
www.cba.org/OBA/en/main/ediscovery_en/quebec.aspx - 45k -
En cache · Pages similaires · À noter
- Second Result:** CBA.org - L'Association du Barreau canadien
La Conférence juridique canadienne et Expo 2008 de l'ABC – Québec : du 17 au ... En common law, le e-discovery menace d'embourber un système de justice déjà ...
www.cba.org/ABC/-36k - En cache · Pages similaires · À noter
Autres résultats, domaine www.cba.org »
- Third Result:** Wines and Information Management (WIM): Le premier cabinet virtuel ...
Le premier cabinet virtuel au Québec ... Un cabinet virtuel vient enfin de voir le jour au Québec ou devrais-je dire, ... E-discovery search engine ...
dominicjaar.blogspot.com/2007/05/le-premier-cabinet-virtuel-au-qubec.html - 86k -
En cache · Pages similaires · À noter
- Fourth Result:** Bloque juridique - Chaire en droit de la sécurité et des affaires ...
Merci à Monsieur eDiscovery au Québec, le blogueur Dominic Jaar, pour le courriel de ce matin. Il utilise ma fois son congé parental de façon bien studieuse ...
www.gautrais.com/Blogue-juridique/?archives=2007-12 - 46k -
En cache · Pages similaires · À noter
- Fifth Result:** The Discovery Task Force E-Discovery Guidelines and Resources Page- [Traduire cette page]
28 nov 2005 ... Quebec (Civil Law) E-Discovery Case Law Digest (Updated December 7, 2007) Electronic Discovery Related Precedents ...
www.oba.org/en/main/ediscovery_en/default.aspx - 12k -
En cache · Pages similaires · À noter
- Sixth Result:** eDiscovery, simplement mais sûrement... » Blog Archive » Le début ?
En effet, encore hier, je révisais ma recherche Google sur l'e-discovery au Québec et, sans que ce soit une surprise, j'étais toujours seul ...
megacets.ca/?p=3 - 8k - En cache · Pages similaires · À noter
- Seventh Result:** claimID.com/dominicjaar - Dominic Jaar- [Traduire cette page]
Quebec E-discovery Case Law. Expand this link and show more information Collapse this link and show less information FAVORISER ! Not Rv Ma . hr Pan

HR Tips

- Give your assistant a “graduation” gift
- Notarial lunches
- Additional long weekends in summer
- Acknowledge anniversaries other than financially
- Caution: Hiring client employees



Employment – jobbank.gc.ca

[Français](#)[English](#)[Avis importants](#)**Canada**[Important Notices](#)

Employment – monster.ca

The screenshot shows the homepage of monster.ca. At the top, there's a purple header bar with the monster logo, a "Français" link, and a blue sidebar for employers with options like "Post a Job", "Search Resumes", and "Employer Login". Below the header, a large banner says "A Monster Makeover!" with a "Check us out!" button. To the right is a "My Monster" section for creating or logging in to an account. The main search area has fields for keywords, category, location, and a "Go!" button. On the left, there's a "Featured employers" section with logos for Century 21, The BRICK, SOURCE, CGI, HARCOURT, Sales, MR. LUBE, and Goodlife FITNESS. Below that is a "Targeted Jobs and Advice" section with links for Finance, Healthcare, Human Resources, International, Management, Retail, Sales, Student/Entry-level, Technology, and Skilled Trades. On the right, there's a "Featured Story" about pay raises, a "Latest Career Headlines" section, and footer links for "Privacy Statement" and "Help".

monster®
monster.ca

My Monster Find Jobs Post My Resume Career Centre

Français

Employers
Post a Job Search Resumes Employer Login

A Monster Makeover!

Check us out!

Find the right job

Enter keywords: Search by category: Select Job Category

[Advanced Search](#) | [Employer Profiles](#)

Search by location: Select Job Location

Featured employers

Century 21 The BRICK SOURCE CGI
HARCOURT Sales MR. LUBE Goodlife FITNESS

Targeted Jobs and Advice

- [Finance](#)
- [Management](#)
- [Student/Entry-level](#)
- [Healthcare](#)
- [Retail](#)
- [Technology](#)
- [Human Resources](#)
- [Sales](#)
- [International](#)
- [Skilled Trades](#)

Featured Story

A Bigger Paycheque Next Year, but Merit Increases Need Work

Employees across the country can expect pay raises of 3.5% in 2007, according to a new study.

● [Read on!](#)

Latest Career Headlines

- [Protect Yourself From Phishing](#)
- [Managing Talent Flow in Energy Sector](#)
- [Women Winning Bread But Still Behind](#)
- [Viral Career Marketing](#)

[Privacy Statement](#) | [Help](#)

Employment – bar-ex.com

The screenshot shows the BAR-eX website homepage with a blue header and a white main content area. The header includes the BAR-eX logo, a search bar, and navigation links for Home, Search & Filing, News & Resources, Careers, and About Us. The main content is organized into several sections:

- CAREERS**:
 - The right fit for all job seekers, and all sizes of employers**: A section describing how BAR-eX offers a unique resource for both job seekers and employers, tapping the resources of ZSA, a major national recruiting agency in the legal field, but also giving small firms an economical way to post job openings.
 - FIND A JOB**: A section for searching available opportunities for lawyers, law clerks, legal assistants, and administrators. It allows sorting by practice area, location, years of experience, and professional sector, or searching by keyword. A link "Find a Job now" is provided.
 - POST A JOB**: A section for posting new or vacant positions. It provides instructions for detailing duties and responsibilities, information about the company or firm, and the type of individual sought. A link "Post a Job now" is provided.
- ARTICLING POSITIONS**:
 - Find an Articling position**: A section for placements available through the Law Society's website. It includes links "Search Articling positions now" and "Post an Articling position".
 - Post an Articling position**: A section for faxing or emailing placement service requests directly to the Articling & Placement Office.
- MEMBER LOGIN**: A section with links for "Member login" and "Register now FREE".
- DO PROCESS**: A section for "Law Practice Systems" featuring "Practice-specific software" and "6 law firms".
- NEWS**: A section listing various news items such as "No more bad faith?", "Know your client", "FAQs available online", "BAR-eX Weekly to take two-week break", "Privacy vs. PIPEDA: solicitor-client privilege wins", and "POLARIS Search WritSearch".

Employment –



jobs**IN**law.ca

Home Search FAQ Contact
Login Register

QuickSearch

Enter Keywords

Areas of Practice

Years of Practice

Select Country

Select Province

Select City

[Advanced Search](#)

Sign In
Find a job in under 5 minutes!

Register as a Job Seeker
Free account that's fast and easy to set up

Register as an employer/recruiter
Browse resumes. Post jobs.

Available Job categories:

Banking
Municipal and Planning
Family
Tax
Insurance/personal injury

Featured Employer:

No featured company.



Z S A

osler.com

CANADIAN Lawyer

LAW TIMES

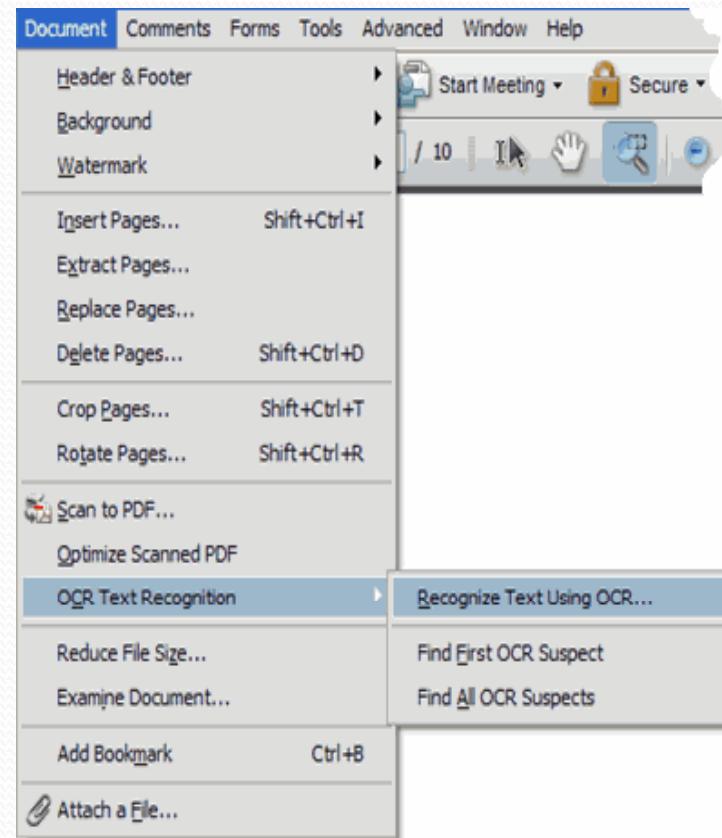
Go Paper-less

- Get a good scanner
- Adopt a folder & file naming convention (and stick to it)
- Adopt an e-document retention and destruction policy
- Adopt case management software
- Adopt desktop search
- Save all records to the e-file!



OCR your documents

- Optical Character Recognition is the first step into the paperless direction
- Enable full text searches
- Mind the OCR suspects

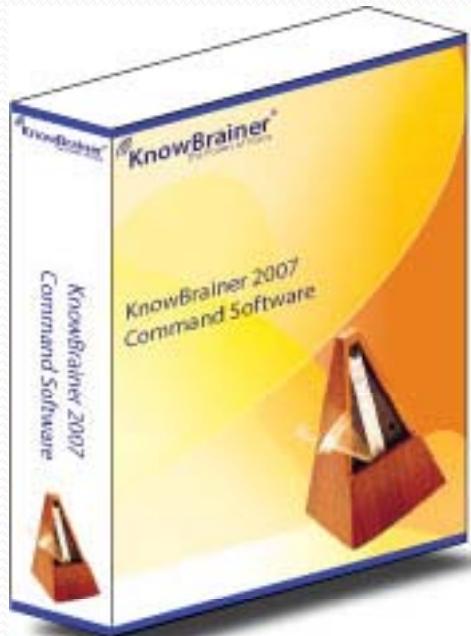




Dictate to your PC

- Your assistant has more valuable billable work to do (we hope so!)
- Save some time
- Save a lot of money
- Impress your clients and partners!

KnowBrainer



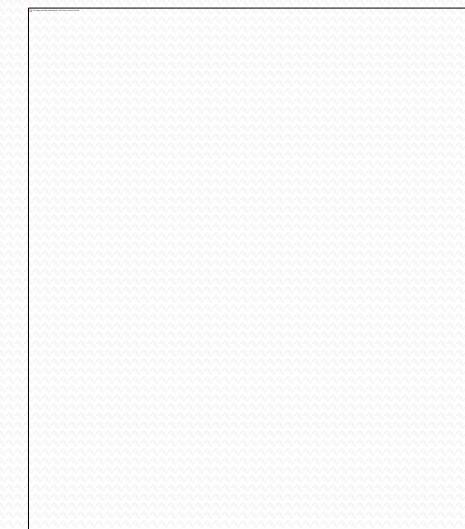
- Adds 10,000 voice commands to Dragon's Naturally Speaking
- Also tweaks your recognition rates
- \$99

Digital Rick-tation

Go Digital with
Dictation



- Sound Quality
- Flexibility
- Mobility
- Use with Voice Recognition Software



If Dragon NS isn't for you...



- IO Gear's Mobile Digital Scribe
- Capture diagrams, notes and handwriting on any pad of paper directly to your PC
- Handwriting recognition software
- Don't need a Tablet PC!

Highlight it

THE
AWESOME HIGHLIGHTER

[login](#) [register](#)

[your highlighted pages](#)

Show them what's important - **Highlight!**

Awesome Highlighter lets you **highlight** text on web pages and then gives you a **small link** to the highlighted page.



http:// insert a web address, or just [try it](#)

Why?

- To show others the important part of an article
- Reduce confusion about a sent link
- Save time for the reader
- Save the parts of the pages you find interesting

How?

1. Insert a web page address above and click "highlight page"
2. Select the text you want to highlight on the next page
3. Click "Done" when you're finished
4. Copy & paste the short url, or email your highlights

Kill the email (collaboration)

- Fed up of exchanging documents via email?
- Tired to follow track changes and save documents as “document v.34 fin, final, Final, FINAL!”
- Share your documents online with tools such as Zoho, GoogleDocs, ...



Collaborate!

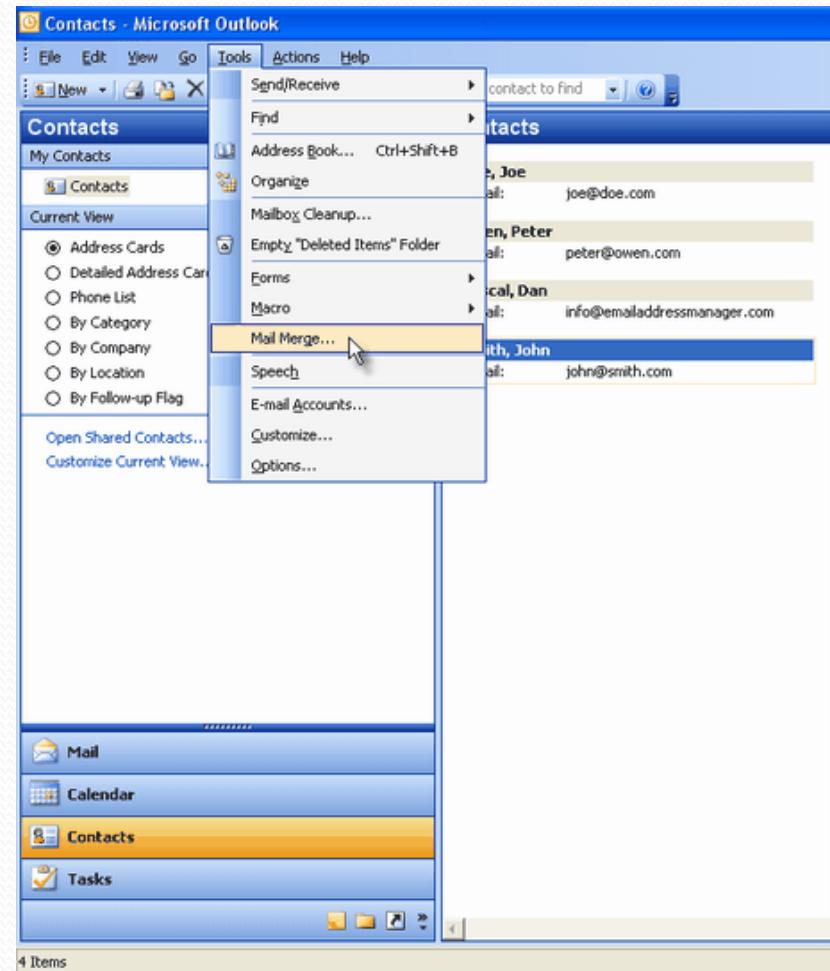
- Adobe Acrobat Connect, Prolaw's built-in extranet, SharePoint, ZOHO or GoogleDocs.
- Bring your clients into your work.
- Start working on files and projects directly with your clients in ways never-before possible.
- Clients love communication - these tools bring them right into the process!



 free trial
 see the demo
 purchase options

Mail merge

- Do not re-invent the wheel
- Take a one hour course
- Save your assistant some time



Faster than Flipping Pages

X1 - Email - pinnington

File Edit Searches View Tools Actions Help

Search: pinnington | Clear Save As Search Web

From	To	Subject	Date/Time	Folder Name	Attachments
David Bilinsky...	Richard Ferg...	Re: CBA presentation in Quebec City	8/12/2008 9:....	Inbox	image001.jpg
Richard Ferg...	'Dan Pinningt...	RE: CBA ppt	8/11/2008 9:....	2008 CLC	image001.jpg
Dan Pinningto...	rferguson@...	CBA ppt	8/10/2008 9:....	Inbox	
David Bilinsky...	Richard Ferg...	RE: CBA meeting in Quebec in August	8/6/2008 6:2:...	Inbox	image001.jpg
Richard Ferg...	'pascale@xcel...	RE: CBA meeting in Quebec in August	8/6/2008 5:2:...	2008 CLC	image001.jpg
Pascale Daig...	'Richard Fer...	RE: CBA meeting in Quebec in August	8/6/2008 5:0:...	Inbox	image001.jpg
Richard Ferg...	'Richard Fer...	RE: CBA meeting in Quebec in August	8/6/2008 3:1:...	2008 CLC	image001.jpg
Richard Ferg...	'David Bilinsky...	CBA meeting in Quebec in August	8/6/2008 3:1:...	2008 CLC	image001.jpg
Richard Ferg...	'Pascale Dail...	RE: 60Tips Paper	8/6/2008 2:4:...	2008 CLC	image001.jpg
Dan Pinningt...	'Dan Pinningt...	new BlackBerry/cell number	8/6/2008 10:....	Inbox	
Pascale Daig...	rferguson@...	RE: 60Tips Paper	8/5/2008 8:2:...	2008 CLC	image001.jpg
Pascale Daig...	'Richard Fer...	RE: 60Tips Paper	7/31/2008 1:....	2008 CLC	image001.jpg
Pascale Daig...	'Richard Fer...	RE: 60Tips Paper	7/31/2008 1:....	2008 CLC	image001.jpg
Plaxo Pulse [p...	rferguson@...	Plaxo Weekly: Changes from the people you know	7/29/2008 9:....	Inbox	
messages-nor...	Richard Ferg...	LinkedIn Network Updates, 7/27/2008	7/28/2008 12:...	Inbox	
Plaxo Pulse [p...	rferguson@...	Plaxo Weekly: Changes from the people you know	7/15/2008 9:....	Inbox	
dominic.jaar@...	rferguson@...	Re: RE: CBA meeting in Quebec in August	7/14/2008 10:...	2008 CLC	image003.jpg
pascale@xcel...	Richard Ferg...	RE: 60Tips Paper	6/22/2008 10:...	2008 CLC	
Plaxo Pulse [p...	RFERGUSO...	Plaxo Weekly: Changes from the people you know	6/17/2008 3:....	Inbox	
Duguay-Hyatt...	Ferguson, Ri...	Re: 60Tips Paper	6/10/2008 7:....	Inbox	image002.jpg
Plaxo Pulse [p...	RFERGUSO...	Plaxo Weekly: Changes from the people you know	6/10/2008 3:....	Inbox	
Richard Ferg...	'pascale@xcel...	RE: 60Tips Paper	6/9/2008 8:3:...	2008 CLC	
pascale@xcel...	Richard Ferg...	RE: 60Tips Paper	6/8/2008 4:3:...	2008 CLC	
Richard Ferg...	David Bilinsky...	RE: 60Tips Paper	6/6/2008 3:2:...	2008 CLC	image001.jpg
David Bilinsky...	Richard Ferg...	RE: 60Tips Paper	6/6/2008 3:2:...	2008 CLC	image001.jpg
Richard Ferg...	Aviva Roten...	FW: 60Tips Paper	6/6/2008 3:0:...	Sent Items	2008 05 30..
Richard Ferg...	'Duguay-Hyat...	60Tips Paper	6/6/2008 3:0:...	Sent Items	2008 05 30..
Dan Pinningt...	Richard Ferg...	RE: 60 Tips Paper....Last Chance	6/6/2008 2:0:...	2008 CLC	
Richard Ferg...	'Dan Pinningt...	60 Tips Paper....Last Chance	6/6/2008 2:0:...	2008 CLC	image001.jpg
Duguay-Hyatt...	Ferguson, Ri...	Re: Re: CBA meeting in Quebec in August	6/4/2008 3:4:...	Inbox	image001.jpg
David Bilinsky...	Richard Ferg...	Re: RE: CBA meeting in Quebec in August	6/4/2008 3:4:...	2008 CLC	image001.jpg
Richard Ferg...	'Dan Pinningt...	Re: RE: CBA meeting in Quebec in August	6/4/2008 3:3:...	2008 CLC	image001.jpg
Richard Ferg...	'Yannick-Huat...	RE: CBA Canadian Legal Conference and Event 2008 - Ou...	6/3/2008 17:...	2008 CLC	Permision

1 of 757

X1 Enterprise Solutions X1

Re: CBA presentation in Quebec City 8/12/2008 9:09:07 PM

From: David Bilinsky [david.bilinsky@gmail.com]
To: Richard Ferguson [rferguson@altabusinesslaw.com]
Cc:
Bcc:
Attachments: image001.jpg

email - rferguson@altabusinesslaw.com

From: Dan Pinnington [mailto:Dan.Pinnington@lawpro.ca]
Sent: Tuesday, August 12, 2008 11:44 AM
To: pascale@xcelco.on.ca; david.bilinsky@gmail.com;
rferguson@altabusinesslaw.com; dominic.jaar@gmail.com
Subject: CBA presentation in Quebec City

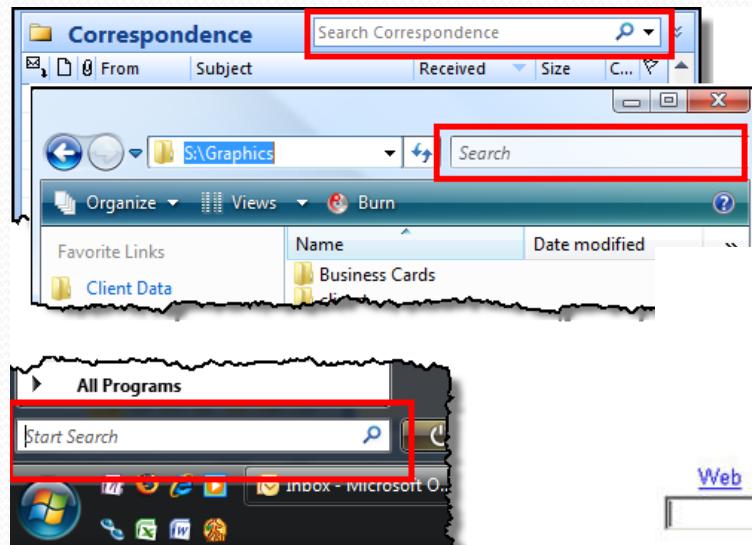
Hi everyone

As your moderator, just thought I would check-in and make sure everything was coming together. Trust all of you will be there bright and early on Monday morning (I did campaign for a later time slot). How is the PPT coming? Have you made arrangements to put it all in one deck? One deck is always better for a tips PPT IMHO. Let me know if there is anything I can do to help.

Thunderbird: Waiting, computer is in use

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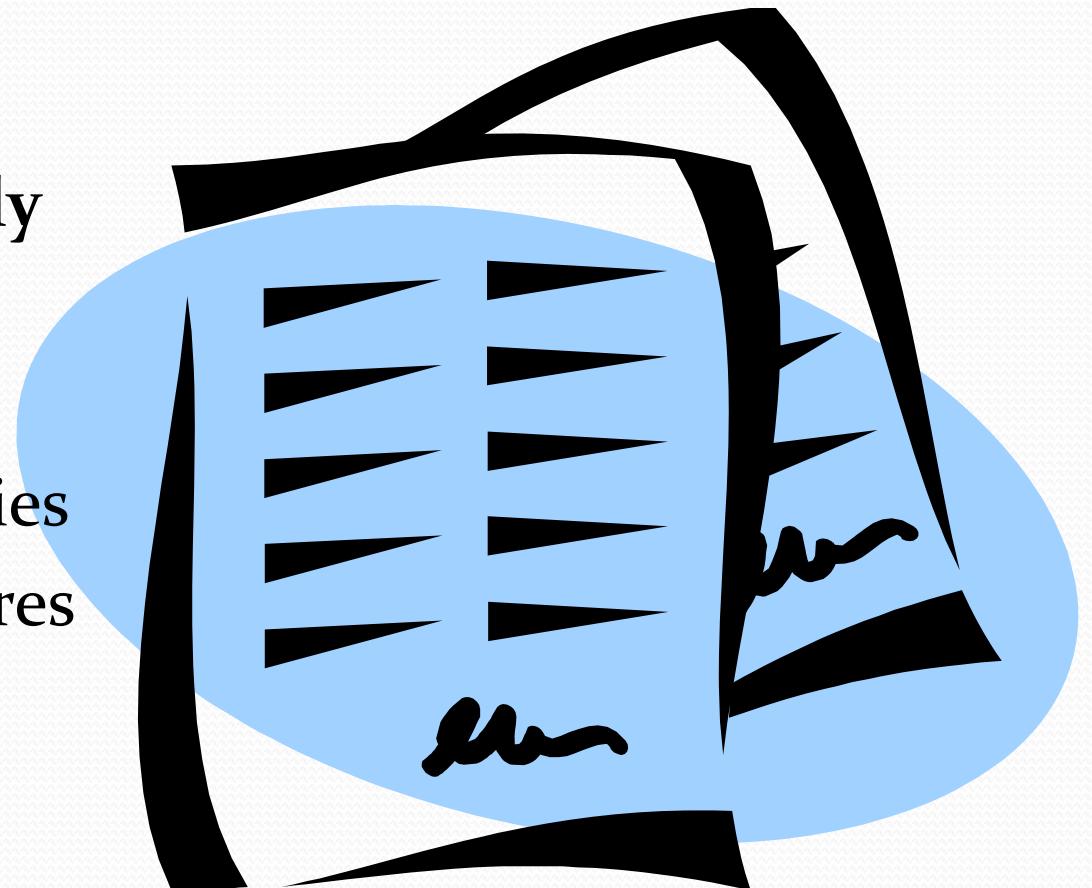
- People use less than 30% of their software functionalities
- Read the tutorial once
- Learn from the help menu
- Go to a 1 hour advanced course
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ASP's in Document Forms and Assembly

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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Thurs, Aug 7, 2008 - 1:28pm

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- [Iraqis: Deal close on plan for US troops to leave](#) - Aug 07 12:20 PM US/Eastern
- [Pakistan's Musharraf faces impeachment](#) - Aug 07 12:12 PM US/Eastern
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THIS DAY IN HISTORY: from [The Free Dictionary](#)



Thor Heyerdahl Lands in Polynesia (1947)

Heyerdahl was a great adventurer with a background in zoology and geography. His real passion, however, lay in cultural anthropology, and he theorized that the first settlers of Polynesia were of South American origin. To support this theory, he and 5 companions made the crossing from Peru to the Tuamotu Archipelago on a primitive log raft. Heyerdahl describes the voyage in the international bestseller *Kon-Tiki*. Why did he deliberately burn his sailing vessel during an expedition in 1978? [More...](#)

OTHER TODAY IN HISTORY: [AP](#) | [BBC](#) | [Encarta](#) | [HC](#) | [InfoPlease](#) | [LOC](#) | [NYT](#)

IN THE NEWS: from [The Free Dictionary](#)



Pedal Pushes Fuel Efficiency

Putting the pedal to the metal will soon be a little more difficult in [Nissans](#). The company has announced the development of an "Eco Pedal" system that makes the gas pedal press upward when it senses that the driver is [accelerating](#) too quickly, a feature that may help motorists improve [fuel efficiency](#) by 5 to 10 percent. The system will help Nissan owners reduce their gas consumption by calculating the most fuel efficient rate of acceleration and alerting heavy-footed drivers to ease off the gas pedal when their driving exceeds this rate. Modifying driver behavior is part of Nissan's strategy for

Olympics - Aug 07 11:49 AM US/Eastern
 • Prosecutors ask 30 years for bin Laden driver - Aug 07 11:48 AM US/Eastern
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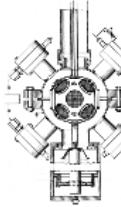
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ARTICLE OF THE DAY: from [The Free Dictionary](#)

 **The Fusor: DIY Nuclear Fusion**
Originally designed by TV developer Philo T. Farnsworth as a device to create nuclear fusion, the fusor is unique in its simplicity. Instead of slowly heating plasma, the fusor simply injects "high temperature" ions directly into a reaction chamber. Still, engineers have been unable to develop a practical power source using the technology. Though hobbyists and even high school students have built small fusors, care must be taken to avoid its major radiological hazard. What is this hazard? [More...](#)

TODAY'S BIRTHDAY: from [The Free Dictionary](#)

 **Mata Hari (1876)**
Born Margaretha Geertruida Zelle, this Dutch courtesan, dancer, and probable spy went by the stage name Mata Hari. During WWI, she had intimate relationships with many high-ranking Allied military officers and government officials. In January 1917, French intelligence intercepted German messages about a spy that the former identified as Mata Hari. Less than a year later, she was executed by the French on espionage charges. What is she rumored to have done while standing before the firing squad? [More...](#)

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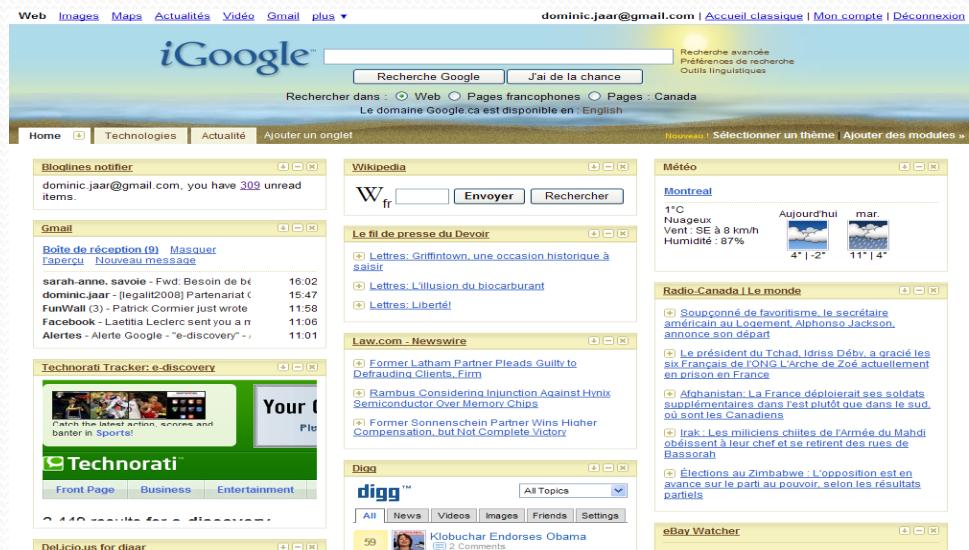
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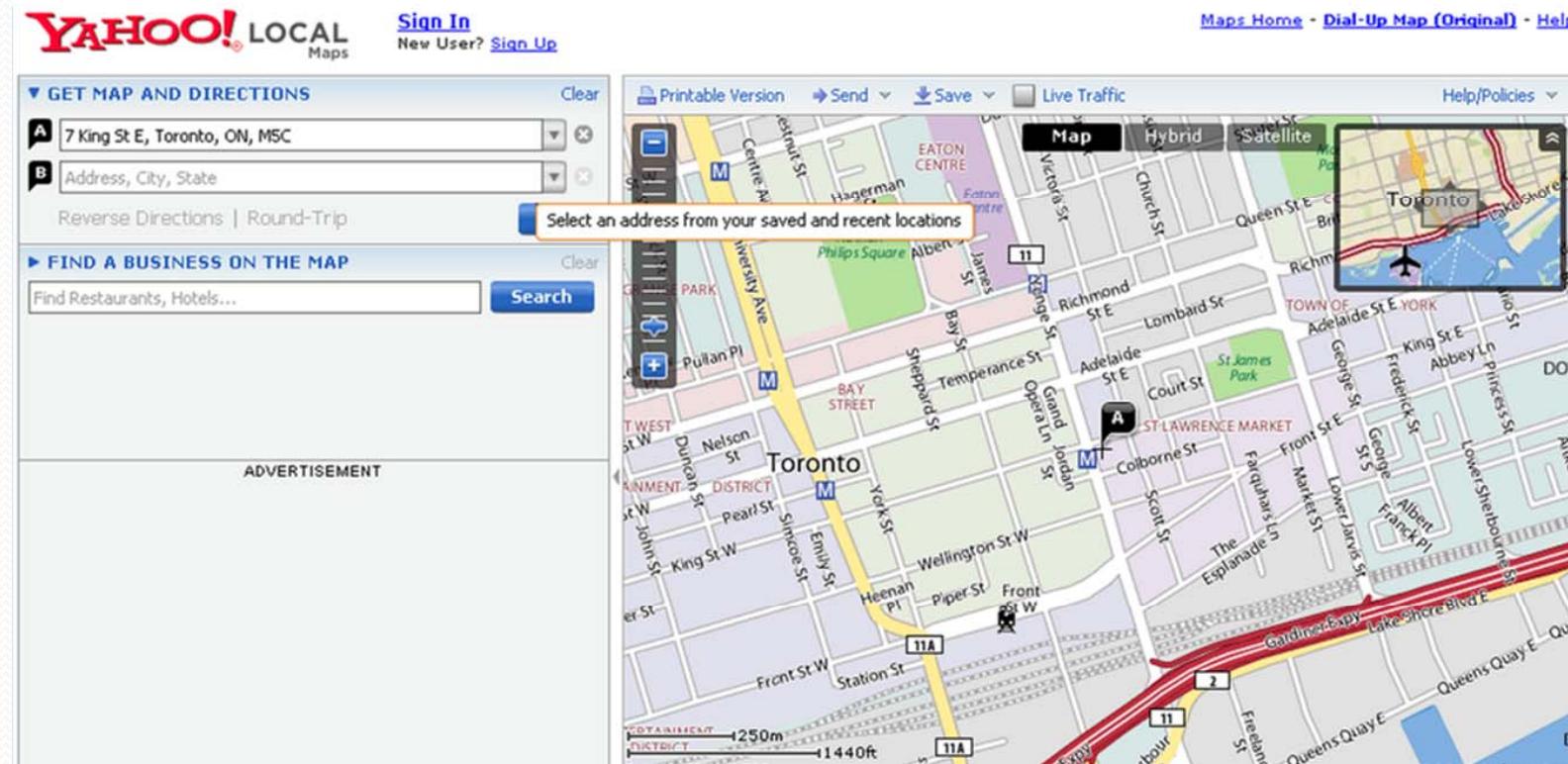
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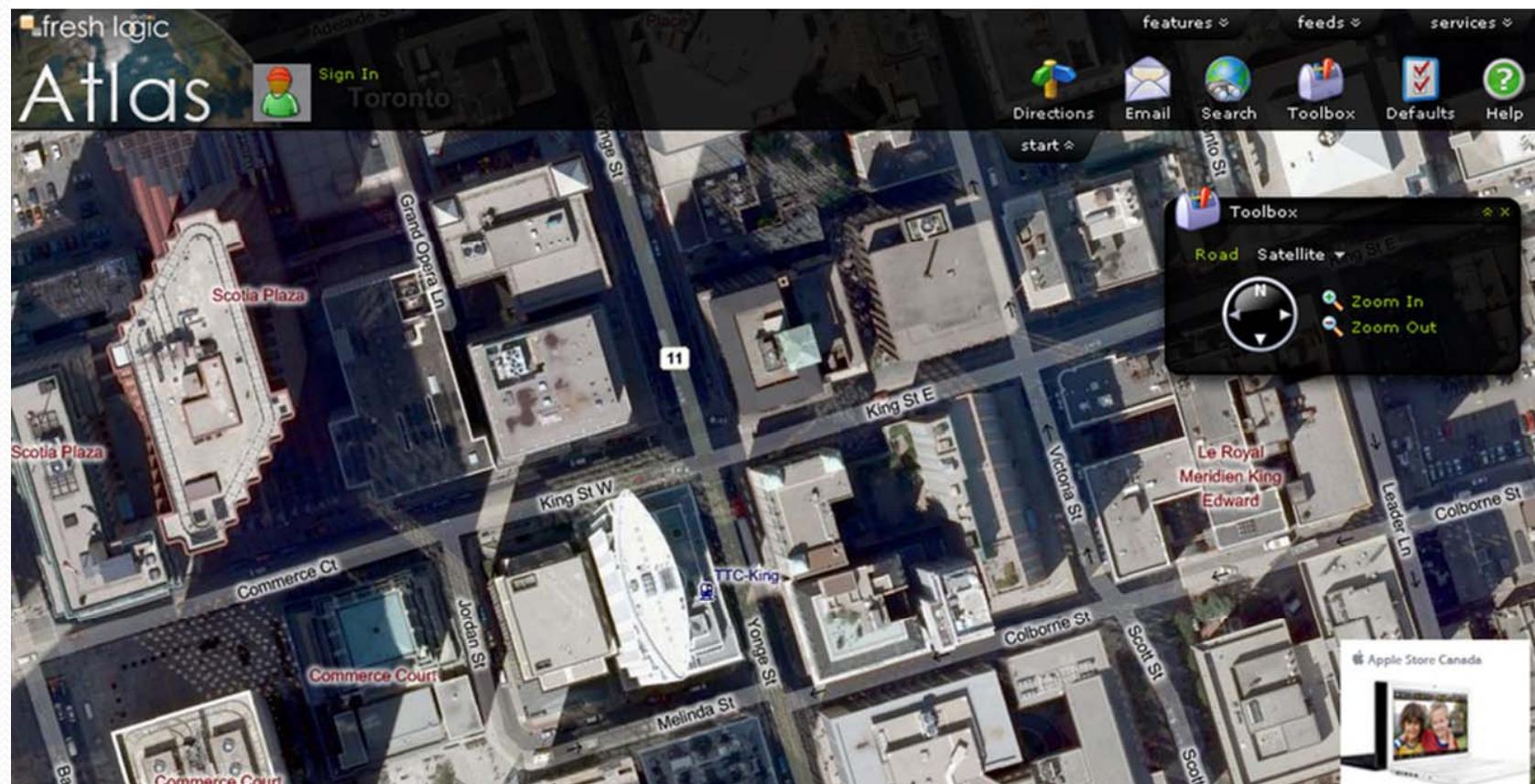
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 - Personal use of hardware
- Technology use policy
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- Statutory obligation
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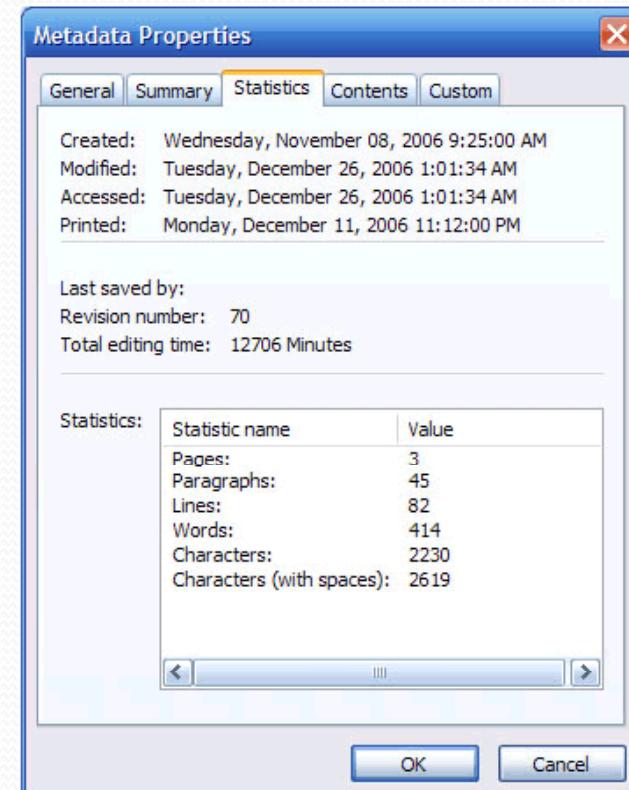
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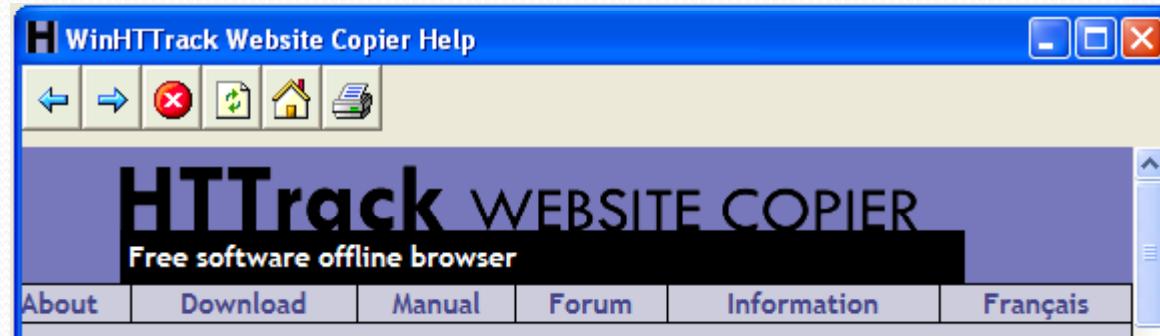
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- Mirrored Drive Redundancy
- Backup

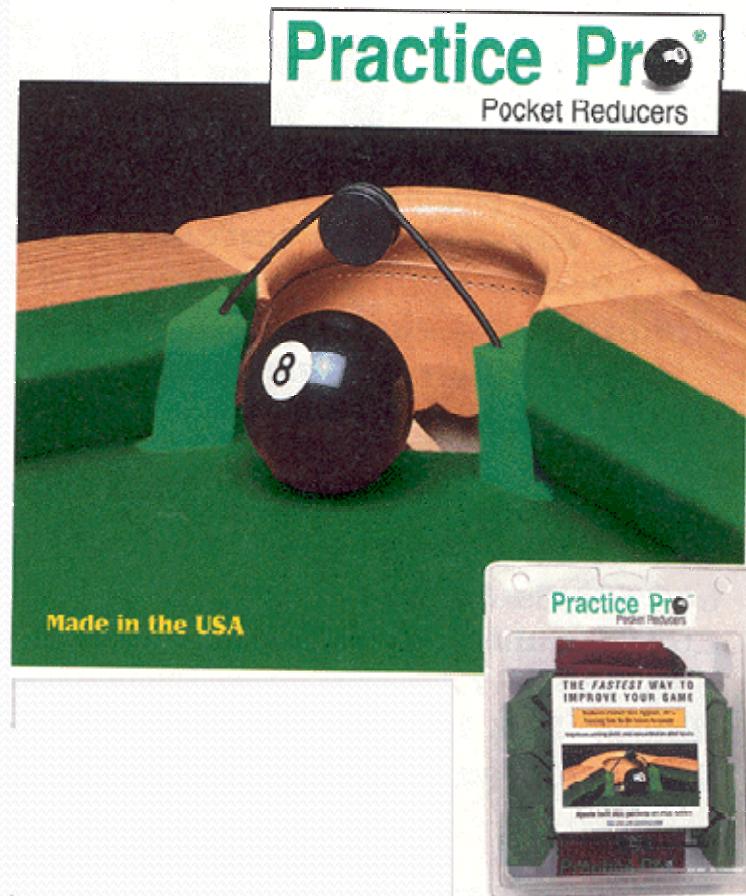


Retention schedule

- *Manage your information*
 - Increase efficiency
 - Reduce risks
- *Keep what you need or must retain, destroy the rest*
- *Educate your employees and partners accordingly*

RF

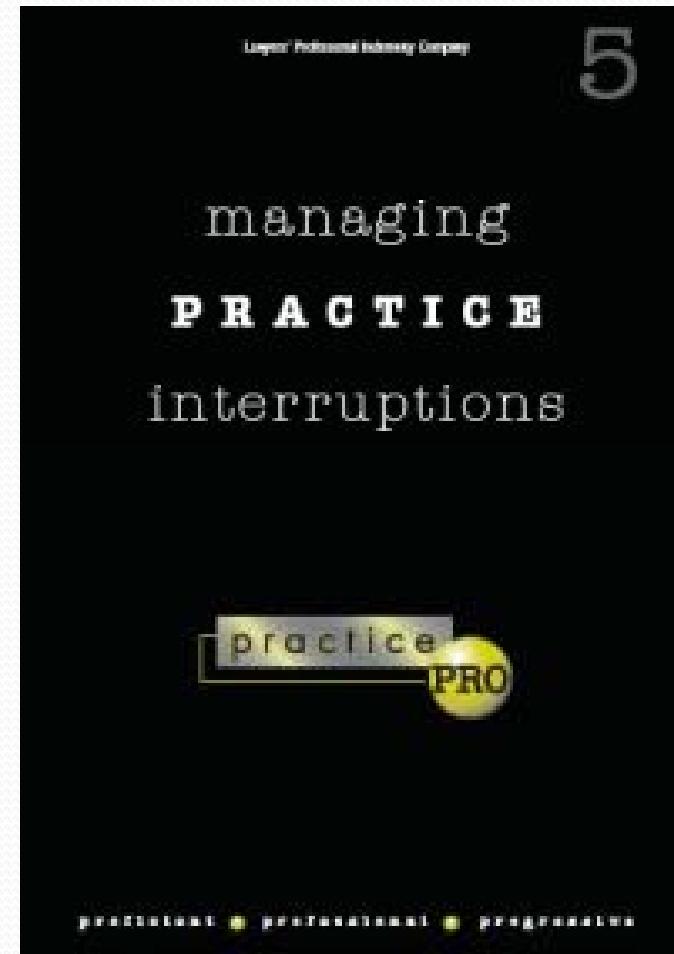
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Disaster Recovery

- Plan
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Follow your clients and let them follow you (Twitter)

- Remind your clients you are available for them
- Share information with them
- Invite them to conferences, etc.
- Track what they are up to



E-newsletter & Constant Contact

- Maintain email lists, create a newsletter using a template, send it out, do an online survey etc.
- Constant Contact makes all of this *easy*.
- \$15/month for lists up to 500 address.



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- Don't waste time logging on websites daily
- Create an RSS feed for any website with Feedity
- Aggregate them in an RSS Reader like Bloglines or Google Readers



Create free extranets

- Many blogging platforms are free
- Most of them offer private blogs
- Well built private blogs are excellent extranets

Medical Sites

 New Brunswick Medical Society
Société médicale du Nouveau-Brunswick

Fredericton, NB, E3B 3G7
(506) 453-8860; (506) 453-8853 (Fax)
nbms@shout.ca

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Common uses:
This medication is typically used for erectile problems in men. Its effects can be felt within 1 hour.

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How to use this medication:
Certain heart medication (nitrates) must be avoided while taking this product. If in doubt, consult your doctor or pharmacist.

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[Alfred M. Moen, 1915-2001](#)

An inventor who earned a place beside Henry Ford and Benjamin Franklin as a contributor to the comforts of the American household, [Alfred Moen](#) held more than 75 patents and revolutionized the plumbing industry. The creator of the single handled mixing faucet, Moen founded what became a multibillion-dollar, multi-national Fortune 500 company as a result of an accidental scalding he suffered in the 1930s. He died in Destin, Florida April 17th, 2001.

[Joey Ramone, 1951-2001](#)

Famed for his rebellious songs and persona, his deadpan delivery of songs and interviews from behind a curtain of long black hair, and his band's aggressive, double-time sets, [Joey Ramone](#) led both his band and the world through the death of Disco and into the Punk era. An icon with the 1970s music revolution credited with influencing

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Online Death Indexes & Records for Canada

A Genealogy Guide

Online Canadian Death Indexes & Records

- Alberta...
 - [Edmonton Municipal Cemeteries Database](#)
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 - [British Columbia Death Index 1872-1983](#)
 - [British Columbia Cemetery Finding Aid](#) a database of over 344,000 interments in British Columbia
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 - [Death Registers for the City of Halifax 1890-1908](#)
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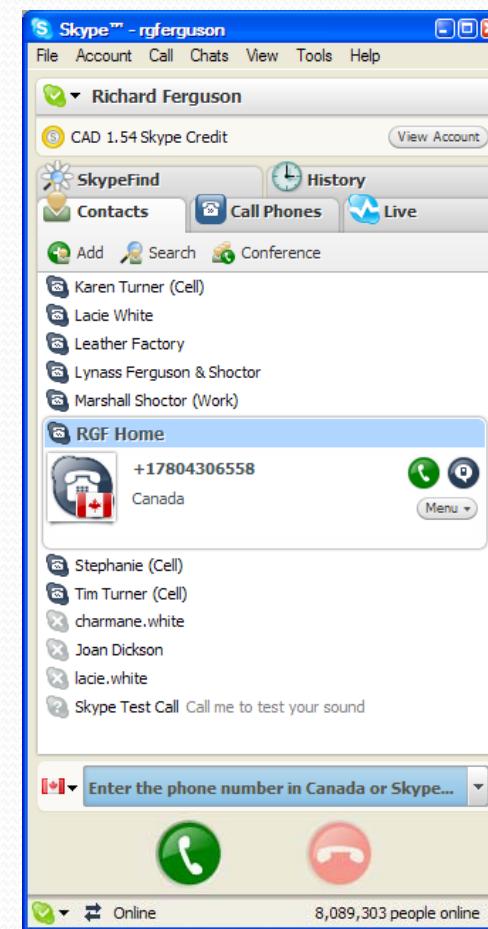
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Examples: [ALA](#), [ANVIB](#), [BBB](#), [IEEE](#), [MoMA](#), [NEA](#), [UCLA](#), [UN](#), [WTO](#)

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Today's Highlights

August 07, 2008 

Spotlight: [Louis Leakey](#), British archaeologist and anthropologist, was born on this date in 1903. Having grown up in Kenya, Leakey became interested in the study of African culture, and he unearthed fossils that showed that humans had been around for much longer than had been thought. His wife, [Mary Leakey](#), found a [hominid](#) fossil ([Zinjanthropus](#)) believed to be 1,750,000 years old, in [Olduvai Gorge](#), Tanzania, in 1959. Two years later, Leakey discovered another fossil ([Homo habilis](#)) at Olduvai, which he believed to be a more direct ancestor of [Homo sapiens](#).



Dr. Leakey and Four Old Friends

Quote: "Anthropology holds up a great mirror to man and lets him look at himself in his infinite variety." — [Clyde Kluckhohn](#)

See previous spotlights: [Andy Warhol](#), [John Huston](#), [Louis Armstrong](#)

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Partez à un niveau supérieur : Engagez un coach

Les avocats sont de plus en plus nombreux à découvrir que le coaching personnel est un moyen très efficace de renouveler leur carrière. Comme les éléments essentiels de la carrière d'un avocat sont : personnalité, ambitions, préférences et objectifs – il est logique qu'un coaching individualisé et personnalisé soit le moyen le plus efficace d'arriver rapidement à destination. [Saisissez](#)...

L'élégance du conseil et la minimisation des coûts

Il existe deux façons de constituer un modèle économique : vous pouvez compter vos revenus et calculer une situation de coûts qui vous permettra de réaliser un profit, ou vous pouvez établir vos coûts et déterminer les revenus requis pour les couvrir et réaliser un profit. [Saisissez](#)

Les fonctions du marketing dans un cabinet d'avocats

Les rôles au sein du service de marketing et de développement des affaires d'un cabinet d'avocats peuvent varier, mais ils sont toujours axés sur la rentabilité. Les cabinets doivent investir à ce stade pour faire en sorte que leur personnel suffisant en marketing pour faire progresser leur clientèle. [Saisissez](#)

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- La facturation d'heure : est-ce que cela constitue-t-il une option viable ?
- Ce que font les cabinets pour gérer une génération continue de travail
- Héritage et jeu pour la future carrière

Commentaires

Commentez cette publication.

Alors par de vos réactions, nous pouvons des questions pour améliorer une discussion avec d'autres membres. Les commentaires les plus récents apparaissent ici.

Commentez aux autres.

Comment puis-je communiquer avec mon bureau, si je suis en vacances ou dans un lieu de villégiature éloigné ?

Secrets indiqués

Guide sur la croissance d'un cabinet – Les 20 meilleures stratégies : stratégies de gestion de cabinet (anglais). (pdf)

Marguerite Warwick

Le ["Intégration et succès" de Marguerite](#) est maintenant en

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1	Article from LawPRO Magazine on The Dangers of Metadata	2,029
2	practicePRO Reading list on E-Discovery	1,649
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16	Tim Bates Article on Applying the New Limitations Act, 2002	395

Resources – LawSociety.bc.ca

The screenshot shows the homepage of the Law Society of British Columbia's website. On the left is a vertical navigation menu with links: About the Law Society, Licensing & Membership, Regulation & Insurance, Practice Support (which is highlighted in red), Publications & Forms, Public, and Media. The main content area features a banner image of two people in a professional setting. To the right of the banner is the Law Society logo and seal. Below the banner, the page title is "Practice Support" followed by "Articles/Papers/Precedents". A sub-headline says "(For other resources, see Publications & Forms and PLTC Practice Material.)". A large list of practice support topics is provided, each preceded by a blue circular icon. To the right of this list is a column of links: Home, Search, Lawyer Lookup, What's New, Calendar, Legal Resources, Feedback, and Log In. At the bottom of the page, there are three small links: Confidentiality / conflict of interest, Confidentiality agreement, and Lawyers' Sharing Space (PDF: 252 KB).

- Confidentiality / conflict of interest
- Technology
 - Pacific Legal Technology Conference
- Client service / communication
- Practice
 - Incorporation precedents
 - Model letters
 - Practice Checklists Manual
 - Legal fees (Retainer agreements, Statutory Declaration re PST)
 - Solicitor's Name
 - Western Law Societies Conveyancing Protocol
- Legal research
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- Leaving or moving your practice
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[Lawyers' Sharing Space \(PDF: 252 KB\)](#)

Resources – ABA LPM Section

Resources – Webzines

Law Practice Today
ABA PRACTICE MANAGEMENT SECTION
LAW PRACTICE TODAY

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Articles

- Current Issue
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Winning Alternatives to the Billable Hour, Third Edition



June 2008

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By Kathleen Brady
 In part 3 of her Career Management Series, Kathleen Brady explains the keys to successful delegation. Use her tips to make the most of your time.

Columns

Monthly Marketing Brief
Charitable Solicitations: Saying "No" Gracefully
By Bob White
 How do you graciously decline solicitations for local charities, including those made by clients and referral sources, which unexpectedly contact your firm for support?

Management Tips and Tricks
Paper – Philosophical Pleasures, Practical Pointers
By Edward Poll
 The rise of technology does not mean that paper will become obsolete any time soon. Ed Poll explains why shifting to paperless law firms will be a very long transformation.

Departments

Marketing
How to Botch a Prospective Client Meeting
By Anne Parry

Search

Featured LPM Offerings

ABA LPM Annual Meeting - August 7-9, 2008
 Sheraton Towers - New York, NY

LPM Fall Meeting - October 16-18, 2008 -
 Westin La Paloma - Tucson, AZ

Women Rainmakers Mid-Career Workshop -
 October 17-19, 2008 - Westin La Paloma -
 Tucson, AZ

Law Practice Benchmark Survey
Topic: Business Development Initiatives
 How does your firm's associate and partner satisfaction stack up against the competition? Participate in this month's exclusive study and weigh in on satisfaction levels at your firm.

Resources – Technology Shows

The screenshot shows the homepage of the ABA TECHSHOW website. The header features the ABA TECHSHOW logo with the tagline "PRESENTED BY THE AMERICAN BAR ASSOCIATION". Below the logo, it says "The World's Premier Legal Technology Conference & EXPO ~ Chicago, IL ~ Hilton Chicago ~ April 2 - 4, 2009". The main content area includes a "CONFERENCE" sidebar with links to Pricing and Registration, Final Lineup, Keynote Speakers, 2008 Session Descriptions, Faculty List, Faculty Selection Process, CLE Information, and Track Advisory Board (TAB). The central content area has a "About ABA TECHSHOW" section with a photo of a conference room full of attendees, followed by a "EXPO" section describing the two-day expo. At the bottom of this section are links for Conference, News, and It's a Wrap!. The right sidebar contains a "2008 PROGRAM GUIDE" section with a link to download the PDF, and an "ABA TECHSHOW BLOG" section featuring a post titled "Marching Towards ABA TECHSHOW 2009" by Tom Mitchell from Cooley & Threlkeld P.C., dated July 10, 2008.

ABA TECHSHOW
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The World's Premier Legal Technology Conference & EXPO ~ Chicago, IL
Hilton Chicago ~ April 2 - 4, 2009

CONFERENCE

- Pricing and Registration
- Final Lineup
- Keynote Speakers
- 2008 Session Descriptions
- Faculty List
- Faculty Selection Process
- CLE Information
- Track Advisory Board (TAB)

EXPO

- To Exhibit / Sponsor
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- Exhibitor List
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- Interactive Floor Plan
- Fees Advisory Board

MORE INFORMATION

About ABA TECHSHOW

ABA TECHSHOW continues to be the world's premier legal technology conference & expo. The three-day conference, attended by more than 1,000 people each year, produces more than 50 legal technology programs and learning resources in sixteen topical tracks.

ABA TECHSHOW also features a two-day expo. Learn about the latest products and services as you wander through the exhibit hall, featuring more than 100 technology companies.

Conference [03.17.2008](#) [03.21.2008](#) [03.22.2008](#) [03.23.2008](#) [03.24.2008](#) [03.25.2008](#) [03.26.2008](#)

News:

It's a Wrap!

Posted on: March 17, 2008
by Tom Mitchell, Chair of ABA TECHSHOW 2008

Well, it's over – last week ABA TECHSHOW 2008 had more than 2,000 attendees, 120 vendors, and 100+ legal technologists presenting more than 50 educational sessions, and from what we heard, it was a good time was had by all. Here are some of the highlights:

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2008 PROGRAM GUIDE
Includes Full Program Schedule and Session Descriptions

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ABA TECHSHOW.BLOG

Marching Towards ABA TECHSHOW 2009

Tom Mitchell, Cooley & Threlkeld P.C.
July 10, 2008

After last week's look at some time after a very successful ABA TECHSHOW 2008, it's time to look forward. We'll be providing...

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Conversions on Steroids



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Area Square centimeter, Square meter, Square inch, Square foot, Square mile, Square Kilometer, Acres, Circles, More...

Astronomical Astronomical unit, light-years, parsecs, More...

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Inverse:	0.65184	1.00000	1.26757	0.00596	0.62014	0.59163	0.61412	0.02755	0.09498	0.08717	0.06515
1 GBP =	1.94461	1.26757	1.00000	212.720	2.04399	2.14251	2.06404	46.0029	13.3463	14.5417	19.4550
Inverse:	0.51424	0.78891	1.00000	0.00470	0.48924	0.46674	0.48449	0.02174	0.07493	0.06877	0.05140

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SERVICES

Unclaimed Balances

What is an unclaimed balance?

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When there has been no owner activity in relation to the balance for a period of 10 years, and the owner cannot be contacted by the institution holding it, the balance is turned over to the Bank of Canada, which acts as custodian on behalf of the owner.

Searching for an unclaimed balance

 [Use the search form](#) to find unclaimed balances. If you are unable to use this form, you can also [contact us](#) by email, telephone, fax, or regular mail.

See Also:

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How much money is held at the Bank of Canada as unclaimed balances?

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Just cuz – Stuff

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Just cuz – Food

The screenshot shows the homepage of epicurious.com. At the top left is the large "epicurious" logo with the tagline "for people who love to eat". To the right are links for "Gourmet read + subscribe" and "bon appétit read + subscribe". Below the main header are three main navigation categories: "Recipes & Menus", "Articles & Guides", and "Community". Each category has a dropdown arrow and some sub-links. On the far right is a search bar with a "go" button. The main content area features a large image of a bowl of green ice cream with a spoon. Overlaid on the image is the text "the scoop on ice cream" and "CHILL OUT WITH OUR TOP-RATED FROZEN TREATS". Below the image are navigation arrows and a "see this recipe" link. To the left is a sidebar for logging in, and at the bottom are sections for "epi-log" and "KNOW WHAT YOU EAT".

Just cuz – Food

resources

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- wine dictionary
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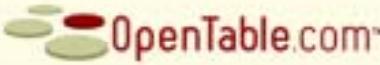
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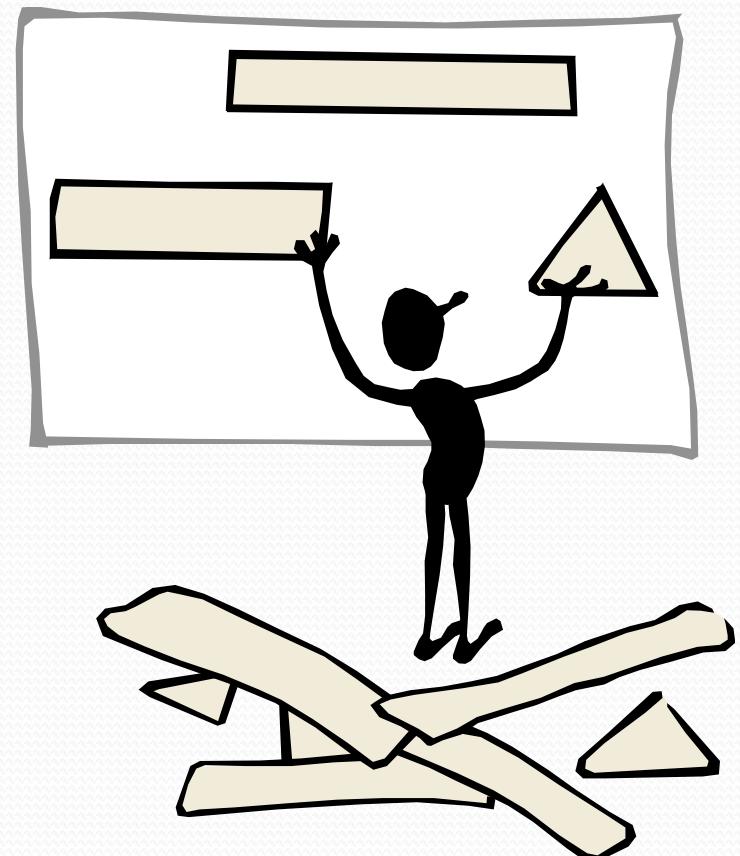
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